

ANNEXURE - I

To
The Municipal Returning Officer for the
_____ Municipal Corporation / Municipality/ Notified Area

Sub.: Authorisation of persons to sign the notice nominating candidates set up by a recognized political party

Sir,

In pursuance of clause (iii) of sub-rule (7) of rule 11 of the West Bengal Municipalities (Conduct of Elections) Rules, 1995, I am to inform you that the following person has been authorized by the _____ (name of the party) which is a National Party/*State Party in the State of West Bengal to sign the notice sponsoring candidates to be set up by the party at the general elections to the _____ Municipal Corporation / Municipality / Notified Area* bye-election from Ward No. _____ of _____ Municipal Corporation / Municipality/ Notified Area in the district of _____ to be held on the _____

Name of the Person Authorized to send notice	Name of Office held in the party	District in respect of which he has been authorised
(1)	(2)	(3)

2. The specimen signature of the above mentioned person so authorized is given below:

Specimen signature of Shri/ Smt.(name)

.....(signature)

(Seal of Party)

Place :
Date :

Yours faithfully,

President/Chairman/
General Secretary/Secretary

- Note-I** Different members may be authorized for different districts but not more than one member shall be authorized for one district.
- Note-II** Separate letter should be addressed to each Municipal Returning Officer.
- Note-III** **The Annexure-I must be signed in ink by the office bearer(s) mentioned above. No facsimile signature or signature by means of rubber stamp etc. of any office bearer shall be accepted.**
- Note-IV** The Annexure-I must reach the Municipal Returning Officer before the expiry of the last date and hour appointed for making nomination.
- Note-V** **Annexure-I transmitted by fax shall not be accepted.**

*Strike off the inappropriate alternative.

ANNEXURE - II

Notice as to Names of candidates set up by the Recognised Political Party:

To
The Municipal Returning Officer for the _____ Municipal Corporation /
Municipality / Notified Area _____

Sub: **General Elections from Ward No. _____ to the _____**
Municipal Corporation / Municipality/ Notified Area in the District of _____
_____ setting up of candidates therefor

Sir,

In pursuance of clause (ii) of sub-rule (7) of rule 11 of the West Bengal Municipalities (Conduct of Elections) Rules, 1995, I hereby give notice on behalf of _____ (party).

- (i) That the person whose particulars are furnished in column (2) to (4) below is the approved candidate of the party above named, and
- (ii) The person whose particulars are mentioned in column (5) to (7) below is the substitute candidate of the party, who will step in on the approved candidate's nominations being rejected on scrutiny or on his withdrawing from the contest, **if the substitute candidate is still a contesting candidate, of the ensuing General election from this constituency;**

No. of the Constituency (Ward)	Name of the approved Candidate	Father's/ Mother's/ Husband's Name of approved Candidate	Postal Address of the approved Candidate	Name of the substitute Candidate who will step-in on the approved candidate's nomination being rejected on scrutiny or on his withdrawing from the contest if substitute candidate is still a contesting candidate	Father's/ Mother's/ Husband's Name of substitute Candidate	Postal Address of the substitute Candidate
(1)	(2)	(3)	(4)	(5)	(6)	(7)

2. The notice in Annexure-II given earlier in favour of Shri / Smt. as party's approved candidate/ Shri / Smt. as party's substitute candidate is hereby rescinded.
3. It is certified that each of the candidates whose name is mentioned above is a member of this political party and his/her name is duly borne on the rolls of the members of this party.

Yours faithfully

Place :

Date :

Name and signature of the
(Authorised person of the Party)

(Seal of the Party)

- Note-I This notice must be delivered to the Municipal Returning Officer by 3-00 P.M. of the last date for making nominations.
- Note-II **This notice must be signed in ink by the Office bearer(s) mentioned above. No facsimile signature or signature by means of rubber stamp etc. shall be accepted.**
- Note-III This notice if transmitted by FAX / Mail shall not be accepted.
- Note-IV Para 2 of the notice must be scored off, if not applicable, or must be properly filled, if applicable.